

Walter M. Gardner, Jr.
Mayor

Robert F. Davie
Town Administrator

Town of Warrenton

"Historically Great - Progressively Strong"

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**Regular Monthly Meeting
Town of Warrenton Board of Commissioners
7:00PM, Monday, June 8, 2020**

Attending were Mayor Walter Gardner, Robert Davie, Town Administrator, Commissioners Michael Coffman, Travis Packer, John Blalock, Margaret Britt and by phone Commissioners Mary Hunter, Kimberly Harding and William "Tom" Hardy, Police Chief Goble Lane, William "Bill" Perkinson - Public Works and Annette Silver Minute Taker.

Call to Order/Pledge of Allegiance/ Moment of Silence

Mayor Gardner called to order the Town of Warrenton June 8, 2020 meeting at 7:00pm. The Pledge of Allegiance was led by Commissioner Coffman. A Moment of Silence was held for sadness and tragedies throughout Town since last meeting.

Conflict of Interest Statement and Proposed Agenda

The Conflict of Interest Statement was reviewed by Mayor. The Proposed Agenda was presented and accepted by motion of Commissioner Coffman with second by Commissioner Blaylock. The motion was approved by unanimous roll call vote.

Public Comments No public comments were voiced.

Minutes of Board Meeting from May 11, 2020 – Minutes from Public Hearing of May 11, 2020 and Minutes from May 18, 2020 Budget Work Session

A motion was made by Commissioner Coffman with second by Commissioner Hardy to approve all minutes. The motion was approved by unanimous roll call vote.

Consent Agenda

- (a) Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
- (b) Monthly Checks Report
- (c) Public Works Monthly Report
- (d) WWTP Monthly Report
- (e) Police Activity

A motion was made by Commissioner Blaylock with second by Commissioner Coffman to approve the Consent Agenda. The motion was approved by unanimous roll call vote.

Committee Reports

Finance and Administration Commissioner Hunter stated that financial information will be presented later in the meeting under Old Business.

Public Works Commissioner Harding had no other report in addition to written submission. John Blalock inquired into the status of street resurfacing. Mayor Gardner estimated work to begin in approximately sixty days and work to be completed in thirty days.

Public Safety Commissioner Hardy, in addition to written reports, wanted to acknowledge the loss of the Milano's restaurant and building. Mayor Gardner stated with the assistance of 16 fire departments, 100 firemen and 600,000 gallons of water, the fire was confined to the footprint of the building with water damage to the neighboring building known as CC's Flowers of Distinction. It was stated that the new Milano's building was moving forward. Commissioner Hardy noted that there was a peaceful Memorial Service held in honor of George Floyd on courthouse square Sunday, June 7, 2020.

Human Resources/Information Technology Commissioner Blaylock and Mr. Davie informed Board that Town has applied for grant funds through FEMA that would reimburse the Town for a laptop and software required for the Zoom meetings of the Town, for salary expenses related to an employee with COVID-19, and for Personal Protection Equipment purchased. Mr. Davie stated if the laptop equipment is approved by FEMA, it may be possible for Board members to obtain laptops for use at home with FEMA funding.

Revitalization/Historic District Commission Commissioner Coffman stated that all Revitalization meetings have been cancelled until further notice. At its last meeting the Historic District Commission has approved four COA applications: Kimberly Harding (102 S Main St) J. Porfirio Reyes-Leon (411 S. Main St) Robert Davie (320 N. Main St) and Kevin Miller (304 Wilcox St). Also, a letter was sent to all in-town water customers regarding fines for cutting down trees without approval.

Beautification/Facilities Commissioner Britt stated that the Town has new flowers in the flower pots and lost a trash can in the fire.

Planning/Zoning/Annexation Commissioner Packer stated his report will be discussed in Old Business.

Old Business

The Zoning Ordinance change – Special Use for Multi-Family in R-20 was discussed at length. A motion was made by Commissioner Coffman with second by Commissioner Packer to approve the change of Zoning Ordinance of multi-family as a special use in R-20. More questions ensued. Commissioner Hunter asked if a study had been done to determine the need in the Town. Commissioner Hunter asked if the proposed housing was a Town need or a County need. The motion was approved by a roll call vote of 6 to 1 with Commissioner Hunter dissenting. Town Administrator stated that no projects are now imminent. A motion was made by Commissioner Coffman with second by Commissioner Hardy to advise planning board to investigate changing mobile homes in R-20 to a special or conditional use. The motion was approved by unanimous roll call vote.

The Budget for FY 2020-2021 was presented. Mr. Davie made the Board aware of three changes to the proposed Budget which included; the salary line for the Police Department, the addition of \$15,000 for the Plummer Hook and Ladder Museum, and a revenue line to include the final payment of funds owed to the General Fund from the Water/Sewer Fund of approximately \$32,000. A motion was made by Commissioner Blaylock with second by Commissioner Hunter to approve 2020-2021 Town of Warrenton's Annual Operating Budget Ordinance with changes outlined above. The motion was approved by unanimous roll call vote.

New Business

Budget Amendment #4 was presented to cover a salary overrun for fire inspections. A motion to approve was made by Commissioner Hunter with second by Commissioner Hardy. The motion was approved by unanimous roll call vote. Mr. Davie discussed an agreement for accounting services and a \$300 increase in the cost over the prior year. A motion was made by Commissioner Hardy with second by Commissioner Britt to approve accounting services agreement. The motion was approved by unanimous roll call vote. Commissioner Coffman inquired as to the status of grants report. Mr. Davie

stated there were no significant changes. However, Mr. Davie noted that the insurance had lapsed on the grant funded building at 107 N. Main Street, soon to be the new Milano's due to stoppage in renovation work. To preserve the Town's investment, a motion was made by Commissioner Hunter with second by Commissioner Hardy for the Town to temporarily insure the building at 107 N. Main Street and to be terminated upon renewal of coverage by the builder or building owner. Insurance amount to be determined but less than \$3000. The motion was approved by unanimous roll call vote.

Commissioner Blaylock made motion to adjourn with second by Commissioner Britt. Unanimous approval by Board.