



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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SIGN PERMIT

DATE _____

PERMIT # _____

1. Address _____ Zoned _____

- 2. All applications for sign permits shall be in the form prescribed by the Zoning Administrator and shall include a site plan drawn to scale which shall clearly show:
 - a. The actual shape and dimensions of the signage to be used;
 - b. The location of the proposed signage on the lot and/or building;
 - c. The exact location(s) and size(s) of existing signage;
 - d. The total number of signs to be used and their proposed locations;
 - e. Date of plan preparation;
 - f. Material of signage;
 - g. Type of illumination if any

The following types of signs are expressly prohibited:

- Signs with moving, revolving, or rotating parts, or any sign which moves or gives an illusion of movement, except for time and temperature units and traditional barber poles;
- Signs with lights or illumination which flash, move, rotate, blink, flicker, vary in intensity or color, or use intermittent electrical pulsations, except for time and temperature units;
- Signs which obstruct the view of or could be confused with any authorized traffic sign, signal, or device or make use of the words “stop”, “look”, “danger”, or any other word, phrase, symbol, or character in such a manner as to interfere with, mislead, or confuse traffic;
- Signs which openings required to be left uncovered or unobstructed by building codes, the housing code, or other laws relating to buildings.

Important Notes

- Permit shall become invalid if authorized work is not commenced within six months from date of issue, or if the work is suspended or abandoned for a period in excess of one year.

APPLICANT _____

PHONE _____

EMAIL _____

ZONING ADMINISTRATOR Robert Davie