

Walter M. Gardner, Jr.
Mayor

Robert F. Davie
Town Administrator

TOWN OF WARRENTON

“Historically Great - Progressively Strong”

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Board of Commissioner’s Regular Meeting **March 11, 2013**

Those attending were:

Mayor Walter Gardner
Commissioner Palmer “Woody” King
Commissioner Kimberly Harding
Commissioner Mary Hunter
Commissioner Margaret Britt
Commissioner George “Al” Fleming
Commissioner Julius Banzet
Commissioner John Mooring

Robert Davie, Town Administrator
Bettie Davis, Finance Clerk
Goble Lane, Police Chief
Bill Perkinson, Public Works Director
Mitch Styers, Attorney
Jennifer Harris, Warren Record
Annette Silver, Minute Taker

There were 4 citizens present.

Call to Order/Minutes/Agenda

Mayor Gardner called the meeting to order at 7:10PM followed by a moment of silence and the Pledge of Allegiance. The Proposed Agenda was presented with motion to accept by Commissioner Banzet and second by Commissioner Fleming. The vote was unanimously approved.

Public Comments

There were no public comments voiced.

Consent Agenda

- A. Minutes of Board meeting February 11, 2013
- B. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
- C. Monthly Checks Report
- D. Public Works Monthly Report
- E. WWTP Monthly Report
- F. Police Activity Report

Consent Agenda accepted by motion of Commissioner Banzet with second by Commissioner Britt. The vote was unanimous.

Committee Reports

Beautification/Facilities

Commissioner Britt reported previous projects are continuing as planned and some waiting for Grant approval.

Human Resources/Information Technology

Commissioner Fleming reported there is a Human Resource concern being worked on and would like the Board to go into closed session after regular meeting. The Information Technology is being reviewed by Mr. Davie and all seems to be in control at the time.

Public Safety

Commissioner Banzet and Police Chief Lane report no additional information to written report.

Public Works

Commissioner Harding and Bill Perkinson want to reiterate an item on written report that construction is scheduled to begin on Sanitary Sewer System Rehabilitation Project. There is no planned service interruption.

Finance and Administration

Commissioner Hunter reported in addition to written reports, other information will be covered in Administrator's report.

Revitalization/Historical

Commissioner King reported there was a large turnout for the Historic District Workshop and was informative. He reiterated upcoming events:

Easter Bonnet Parade	March 30, 2013
Spring Fest	April 27, 2013
Small Town Main Street Meeting	March 19, 2013
Revitalization Meeting	March 19, 2013

Planning/Zoning/Annexation

Commissioner Mooring reports ordinances are still being reviewed with planned presentation at April 8, 2013 meeting. The Cemetery Fees line item, shows in the black and there is a verbal agreement in place for a grave digger at Warrenton Cemetery. A gentleman has been contacted that has equipment that can scan underground to assist with plotting areas.

Administrator's Report

To proceed with Town Hall roof replacement and acquiring loan of \$75,000, the Local Government Commission requires a resolution authorizing the filing of an application for approval of a financing agreement by North Carolina General Statute 160A-20. Commissioner Mooring made the motion with second by Commissioner Fleming to adopt the resolution authorizing the loan application. The vote was unanimously approved. Commissioner Fleming made the motion with second by Commissioner Banzet to schedule a Public Hearing for Monday, March 25, 2013 7:00PM at Firehouse. The vote was unanimously approved. Commissioner Fleming inquired to the number of bids received. Town has received a total of 3 bids with the lowest interest rate of 1.8%. A resolution was presented requesting the elimination of absentee ballots for municipal elections only. The saving of this feature is approximately \$1,600 in the budget. A motion was made by Commissioner Mooring with second by Commissioner King to adopt the resolution authorizing no absentee ballots for municipal election. The vote was 4 yea (Commissioners King, Harding, Fleming and Hunter) 3 nay (Commissioners Mooring, Britt and Banzet). The resolution was adopted. A preliminary budget meeting is scheduled for April 22, 2013 at Firehouse at 7:00PM with additional dates added if needed. Mayor would like to adopt 2013-2014 Budget at June 10, 2013 meeting. A motion was made by Commissioner Fleming with second by Commissioner Banzet to approve expenditure of \$2313 for kiosk to be located next to Oakley Hall Antiques Too. Commissioner Fleming wanted to be sure prior concerns were ironed out by property owners and Town. Mr. Davie assured Board all issues were addressed. The vote was unanimously approved. T. J. Construction of Henderson has submitted bid. Funds will be allocated from line item 37-400-204 per motion of Commissioner Fleming and second by Commissioner King. The vote was unanimously approved.

Old Business

The Town attorney is working with Plummer Hook and Ladder in obtaining a 501-C3 status. The ordinance inconsistencies concerning commercial buildings are being reviewed. Rick Seekins

has revisited Town with Iris Payne with updates on Catalyst Fund. Plummer Hook and Ladder Museum is considered a key factor to receiving funding. More information is being accumulated for grant purposes. The Town Hall Renovation Steering Committee is scheduled to meet April 22, 2013 at 5:30PM.

Announcements

Futrell Pharmacy Services of Warrenton is scheduled to open June 1, 2013 at 108-B South Main Street (next to Food Works). Palmer (Woody) King is to be the pharmacist on duty.

Commissioner Fleming made a motion adjourn into closed session with second by Commissioner Hunter.

Commissioner Banzet made a motion to adjourn with second by Commissioner Fleming.

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