

Walter M. Gardner, Jr.
Mayor

Robert F. Davie
Town Administrator

TOWN OF WARRENTON

“Historically Great - Progressively Strong”

P. O. Box 281

Warrenton, NC 27589-0281

PHONE (252) 257-3315 FAX (252) 257-9219

Board of Commissioner’s Regular Meeting July 8, 2013

Those attending were:

Mayor Walter Gardner

Commissioner Palmer “Woody” King

Commissioner Mary Hunter

Commissioner Kimberly Harding

Commissioner George “Al” Fleming

Commissioner John Mooring

Commissioner Margaret Britt

Commissioner Julius Banzet

Mitch Styers, Town Attorney

Goble Lane, Police Chief

Bettie Davis Finance Clerk

Bill Perkinson, Public Works Director

Jennifer Harris, Warren Record

Annette Silver, Minute Taker

Town Administrator Robert Davie was absent from meeting.

There were 7 citizens present.

Call to Order/Minutes/Agenda

Mayor Gardner called meeting to order at 7:00PM followed by the Pledge of Allegiance and a moment of silence. Mayor Gardner asked that everyone remember the 19 firefighters in Arizona who lost their lives as well as their families and communities. Mayor Gardner also asked that everyone remember John Blalock, former Town Commissioner, who was seriously injured in an accident during the July 4 holiday. The Proposed Agenda was presented and accepted per motion of Commissioner Fleming with second by Commissioner King. The motion was unanimously approved.

Public Comments

Public Comments were heard from Mrs. Debbe Speer. Mrs. Speer first thanked the Town and Board for the Clean-Up assistance done in June. She then suggested a possible October date for sanding and painting the windows of the old Town Hall building. Commissioner Britt asked if this would be advisable before the renovation is completed. It was discussed and agreed by Board that though the idea was great, it would be advisable to look into dates for renovation before setting a date.

Consent Agenda

A. Minutes of Board meeting June 10, 2013

B. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)

C. Monthly Checks Report

D. Public Works Monthly Report

E. WWTP Monthly Report

F. Police Activity Report

The Consent Agenda was presented with motion by Commissioner Mooring and second by Commissioner Banzet to approve. The motion was unanimously approved.

Committee Reports

Finance and Administration

Commissioner Hunter had no additional information to written report submitted.

Public Works

Commissioner Harding and Bill Perkinson, Public Works Director reported that in addition to written report South Main Street has been "repaired". Commissioner Fleming read a letter to the Board from Mrs. Judith Pulley concerning work done on Fairlane Drive involving her property and a sewer line project. Mrs. Pulley was complimentary of the Town staff, however, she had concerns of standing water in areas. Commissioner Harding suggested a chemical treatment for standing water. Mayor and Perkinson stated as soon as the area dries out it will be properly completed as other projects have been. Robert Alston has voiced concerns of flooding on Front Street at his property when hard rains occur. Commissioner Fleming voiced absolute certainty the work would be completed correctly as was his street.

Public Safety

Commissioner Banzet and Chief Lane reported nothing in addition to written report.

Human Resources/Information Technology

Commissioner Fleming had no report.

Revitalization/Historical

Commissioner King reported the last official Small Town Main Street meeting was held June 18, 2013. Warrenton was complimented on being a thriving small town and it was suggested Warrenton submit some of their projects for awards in the fall. The next Revitalization meeting is July 16, 2013 at 6:00PM.

Beautification/Facilities

Commissioner Britt thanked the Public Works Director and his crew for work done in the past month in addition to regular duties due to extreme weather conditions. Commissioner Britt and Bill Miller, President of Preservation Warrenton, met to discuss the StreetScape Project. It was agreed to form a committee of concerned boards to proceed effectively with plans for this project. The USDA Rural Development Agreement for Engineering Services contract was presented with Section items 10-14 receiving special attention. Attorney Styers clarified several concerns raised by Board. Commissioner Mooring made the motion with second by Commissioner Fleming to accept Agreement for Engineering Services contract including items in section A. The vote was unanimously approved.

Planning/Zoning/Annexation

Commissioner Mooring reported the "chicken" issue is still being reviewed with comparisons from other town's being reviewed for input.

New Business

The letter to Water/Sewer customers concerning access fee for Vacant Properties was reviewed. Commissioner Fleming (as a representative for The Maryland Company) asked in-depth questions for clarity and understanding. Commissioner Mooring, Attorney Styers, Mayor Gardner and Bill Perkinson all attempted to answer Commissioner Fleming's concerns. Commissioner Fleming stated the fee of \$45.67 (out of town) or \$20.78 (in town) for inactive access over a period of years would be a large expense for his client. It was requested by Mayor Gardner that Public Works Committee review these concerns and come back to the Board with recommendations. It was reported the removal of Town Hall balcony has been completed at a cost of \$5000.00 paid for using funds from the 2012/2013 budget. Mayor Gardner reported that the heirs of Dr. Thomas Holt have offered to donate their office building located at 209 Fairview Street to the Town to sell. Attorney Styers was asked what the Town would have to do to accept this offer, to which he responded that a deed would be created to transfer property and any other

specifications would be addressed. A motion to accept the donation was made by Commissioner Mooring with second by Commissioner King. The vote was unanimously approved. Mayor Gardner assigned this project to be worked on by the Revitalization Committee. There was a recommendation from the Town Administrator to increase funding for the town hall roof replacement. The Board agreed to terms explained with Commissioner Mooring making a motion with second by Commissioner King to approach LGC to increase the fund request to \$150,000 for the roof repair. The vote was unanimously approved. Commissioner Fleming made the motion with second by Commissioner Mooring to set a Public Hearing meeting for July 22, 2013 at 6:30PM at the Rural Fire Station. The vote was unanimously approved.

With no further business the meeting was adjourned.