

Walter M. Gardner, Jr.
Mayor

Robert F. Davie, Jr.
Administrator

TOWN OF WARRENTON
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**BOARD OF COMMISSIONERS REGULAR MEETING
SEPTEMBER 12, 2016**

Those attending were: Mayor Walter Gardner
Commissioner Michael Coffman
Commissioner Frank Holt
Commissioner Kimberly Harding
Commissioner John Blalock
Commissioner Margaret Britt
Robert Davie, Town Administrator
Goble Lane, Police Chief
Jennifer Harris, Warren Record
William "Bill" Perkinson, Public Works
Annette Silver, Minute Taker

Commissioners Mary Hunter and William "Tom" Hardy were absent and there were 5 citizens present.

Call to Order/Minutes/Agenda

Mayor Gardner called the regular meeting of the Town of Warrenton to order at 7:00 PM. Those attending were asked to observe a moment of silence in remembrance of 9-11. The Pledge of Allegiance was led by Commissioner Harding. The Conflict of Interest was reviewed. The Proposed Agenda was presented. A motion was made by Commissioner Coffman with second by Commissioner Blalock to approve the Proposed Agenda. The motion was approved by unanimous vote. The Minutes of the August 8, 2016 meeting were presented. A motion was made by Commissioner Coffman with second by Commissioner Britt to approve the Minutes of August 8, 2016. The motion was approved by unanimous vote.

Public Comments

No comments were voiced.

Consent Agenda

The Consent Agenda was presented.

- (a) Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
- (b) Monthly Checks Report
- (c) Public Works Monthly Report
- (d) WWTP Monthly Report
- (e) Police Activity Report

A motion was made by Commissioner Blalock with second by Commissioner Coffman to approve Consent Agenda. The motion was approved by unanimous vote.

Committee Reports

Finance and Administration

In absence of Commissioner Hunter no additional information was given to written report.

Public Works

Commissioner Harding stated in addition to written report leaf gathering begins October 15th. Commissioner Holt inquired if there is any difference in the use of black trash bags and transparent bags or a misuse to service. Public Works Director stated there was no difference in bag use and only a minor misuse of service by customers.

Public Safety

In absence of Commissioner Hardy, Police Chief Lane reported in addition to written report Police Dog Sennec had to be put down. In remembrance of Sennec, Lane has made a shadow box with picture and badge, to be placed in Town Hall. Mayor reminded group of Fireman's Day Saturday, September 24, 2016 with competitions to be held at Recreation Center. The 60th Anniversary Gala is scheduled for Saturday, October 22, 2016 at Armory, tickets may be acquired from any fireperson.

Human Resources/Information Technology

Commissioner Blalock reported the website use is up, being reviewed by states on the east coast. A part-time employee has been hired and doing very well.

Revitalization/Historical

Commissioner Coffman had no report from Historical Committee. The Revitalization Committee reports Harvest Market has received \$1800 in sponsorships and about 16 vendor applications. Flyers are available and will be distributed soon. An alternative date for the Mandolin Orange concert, scheduled for March 11th, is being considered because date conflicts with the ACC tournament. Town Administrator Davie is reaching out to the group's management regarding a date change.

Beautification/Facilities

Commissioner Britt reported it is time to transfer flowers in planters and reported that Bill Perkinson has the streets looking good as usual. Bicycle rack has been received and will be installed across from the courthouse.

Planning/Zoning/Annexation

Commissioner Holt made presentation to accept the Planning Board recommendation on changing Koonce property and Wright property on N. Main Street from R12 to R20. A motion to accept the recommendation was made by Commissioner Coffman with second by Commissioner Blalock. The motion was approved by unanimous vote. Commissioner Holt, also, stated Dog Park discussion is still in process with presentation to Board soon.

Old Business

Dan Blackman of Stewart, Inc and associates were present giving a detailed presentation of Streetscape Master Plan for Town of Warrenton. Buzz Bizzell presented branding concepts for the Town that complimented the streetscape proposed plans. Dan Blackman asked the Board to meet and get back to him with a priority list and next steps.

New Business

None

Announcements

None

With no further business, meeting adjourned.