

Walter M. Gardner, Jr.
Mayor

Robert F. Davie Jr.
Town Administrator

TOWN OF WARRENTON

“Historically Great - Progressively Strong”

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Historic District Commission

August 26, 2013

Minutes

The Historic District Commission meeting was called to order on Monday August 26, 2013 at 5:30 PM, at the Town Hall, by Jules Banzet, acting chairperson. Attending were Board members: Kim Burrows, Audrey Tippett, Bob Shingler. Also attending were Robert Davie, Town Administrator, and Woody King, Kimberly Harding, Mary McAuslan, David Brashear.

Prior minutes from the meeting held in May 2013 were reviewed and a motion to approve was made by Audrey Tippett and seconded by Kim Burrows. The motion carried unanimously.

The first order of business was to consider a COA for major work on the front steps of Mary McAuslan at 326 N. Main Street. Plans and materials were discussed by builder David Quintal. The cement steps are not up to current code and are falling in. The replacement plan calls for wood or composite material that will return the steps to the style and look of the period when Mary McAuslan grew up in the house and similar to those at the Tarwater house. Hand rails will be placed on the sides. Audrey Tippet made a motion to approve the steps and Bob Shingler seconded. The motion was approved unanimously.

The second order of business was a discussion regarding Theresa Clifton’s property on Graham Street. It was determined that Theresa Clifton’s property was not located in the historic district and was not listed in the inventory of buildings.

The third order of business was to consider a COA for major work by Walter Gardner for a carport addition to an existing garage at 131 S. Main Street. The plans were discussed and guidelines reviewed. A motion to approve the COA was made by Kim Burrows and seconded by Bob Shingler. The motion carried unanimously.

The fourth order of business was to consider a COA for major work by Richard Hunter for a replacement deck behind the house located at 303 Wilcox Street. It was determined that the property lies within the historic district. The guidelines for decking were read by Robert Davie. A motion to approve the COA, with stipulation that the materials are according to Historic District Design Guidelines, was made by Audrey Tippett and seconded by Kim Burrows. The motion carried unanimously.

The final order of business was to appoint a representative from the HDC to the Streetscape Committee of the Board of Commissioners. After a short discussion Marsha West was nominated and approved.

With no further business the meeting adjourned.