

Walter M. Gardner, Jr.
Mayor

Robert F. Davie Jr.
Town Administrator

TOWN OF WARRENTON
“Historically Great - Progressively Strong”
P. O. Box 281
Warrenton, NC 27589-0281
PHONE (252) 257-1122 FAX (252) 257-9219

Historic District Commission
August 25, 2014
Minutes

The Historic District Commission meeting was called to order on Monday August 25, 2014 at 5:30 PM, at the Warrenton Rural Fire station, by Richard Hunter. Attending were Board members: Richard Hunter, Bob Shingler, Marsha West, Joan Arbuthnot and Audrey Tippet. Also attending were Robert Davie, Town Administrator, Kimberly Harding, Commissioner, and Michael Coffman, Susan Blevins, Jimmy Harris and Rose Derring, citizens. Prior minutes from the meeting held in June 2014 were reviewed. A motion to approve the minutes with corrections was made by Audrey Tippet and seconded by Marsha West. The motion carried with a unanimous vote.

Michael Coffman presented his plans for replacing the roofing on his home, on N. Main Street, with modern but similar materials of standing seam metal. Audrey Tippet inquired about the proposed color. Coffman indicated beige or charcoal gray. Coffman also described trees that he would like to remove, one which has been trimmed back severely by Duke Energy and another which is 12 to 15 feet from the front door and blocking much needed light. Joan Arbuthnot motioned to accept the COA application as presented. Marsha West seconded and the motion passed with a unanimous vote.

Susan Blevins outlined details of her plans for replacing the roofing on her building that houses Quilt Lizzy. Replacing standing seam roofing material with like material of blue color, removing a leaning chimney that was connected to a former boiler room, and removing a parapet wall down to the roof line are necessary. Removing the chimney and parapet wall will allow for a cleaner roof line and a safer building. The missing parapet would only be visible from a long distance. An older photo was shown of the building. Though not in the COA application, Blevins would like to add the parapet removal to the COA. Bob Shingler motioned to accept the COA with amendment and Marsha West seconded. The motion passed with a unanimous vote.

Joan Arbuthnot asked for guidance in putting up a fence at her newly purchased home on Bragg Street. A discussion about fencing and town ordinances ensued. Arbuthnot indicated she would submit a Minor COA application shortly.

With no further business the meeting adjourned.