

**Walter M. Gardner, Jr.**  
**Mayor**

**Robert F. Davie Jr.**  
**Town Administrator**

**TOWN OF WARRENTON**  
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**Historic District Commission**  
**Regular Meeting**  
**April 27, 2015**  
**Minutes**

The Historic District Commission meeting was called to order on Monday April 27, 2015 at 5:30 PM, at the Warrenton Rural Fire Station. Attending were Board members: Audrey Tippet, Bob Shingler, Kim Burrows and Woody King. Also attending were Robert Davie, Town Administrator and Rose Derring, citizen. Members not in attendance were Marsha West and Joan Arbuthnot. Richard Hunter was present by phone.

The COA for Emmanuel Episcopal Church was discussed. The renowned architect of the church was noted, as was the architectural detail of the chimney, proposed to be taken down by four feet. It was also noted, contrary to the COA, that the chimney is visible from several vantage points. It was questioned why the brick chimney could not be repointed instead of removed. Richard Hunter was contacted by phone and a motion was made by Audrey Tippet with second by Kim Burrows to return the COA to Emmanuel Episcopal Church stated that removal of the chimney was not approved and should be reappointed, that the Commission was opposed to tearing down part of the chimney. The motion was approved by a unanimous vote. Town Administrator, Robert Davie, will notify church representatives. No representative from Emmanuel Episcopal Church was present.

Kim Burrows suggested a review of the HDC guidelines making them consistent with recent decisions by the commission, specifically relating to windows, roofs and fencing. Kim also suggested a review of contributing structures. Robert Davie stated that an update of the National Register application is needed to bring additional buildings into a status where they may receive Historic Tax Credits. He also noted that Susan Harris offered to assist in paying for the National Register update, which will cost between \$18,500 and \$20,000. Davie also suggested a facilitator from the UNC School of Government to assist with the review of the guidelines. Two dates were proposed for the review meeting, May 28<sup>th</sup> at 7:00 PM and a backup day on May 26<sup>th</sup> also at 7:00 PM. Davie will contact the School of Government to arrange for a facilitator.

With no further business the meeting adjourned.