

P.O. Box 281

Walter M. Gardner, Jr. – Mayor Warrenton, NC 27589-0281

Robert F. Davie, Jr. – Town Administrator (252) 257-1122 Fax (252) 257-9219

www.warrenton.nc.gov

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**Historic District Commission**

**July 31, 2023**

**Called Meeting Minutes**

Chairman Richard Hunter called to order a meeting for the Historic District Commission at 5:30 PM at the Warrenton Town Hall. Also attending were Michael Coffman, Cynthia Jenkins, Bobby Tippett, Bob Shingler, Town Administrator, Robert Davie, and Tracy Stevenson. A quorum was present.

Chairman Richard Hunter asked if any ex-parte communication had taken place. There was none. Mr. Hunter inquired of conflicts of interest with the COA applicants. There was none.

**305 Halifax Street COA**

Applicant Evelyn Woodson was in attendance. Ms. Woodson was sworn in and described her request to build an all wood – painted white pergola on a 24 ft. w X 12 ft. pressure treated deck behind pool fountain in the rear yard of the property. She further stated the pergola would have a tin roof, which was not listed in her application. Michael Coffman made a motion to approve the COA as presented with the addition of the tin roof, with a second by Cynthia Jenkins. The motion was approved by unanimous vote.

With no further business, the meeting was adjourned.