

**Walter M. Gardner, Jr.**  
**Mayor**

**Robert F. Davie Jr.**  
**Town Administrator**

## **TOWN OF WARRENTON**

*“Historically Great - Progressively Strong”*

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### **Historic District Commission**

#### **Regular Meeting**

**July 27, 2015**

#### **Minutes**

The Warrenton Historic District Commission met on Monday, July 27, 2015 at 5:30 PM at the Warrenton Rural Fire Station. Present were members: Audrey Tippett, Woody King, Bob Shingler, Joan Arbuthnot, Marsha West, Kim Burrows and Richard Hunter. Town Commissioners Kimberly Harding and Margaret Britt, Town Administrator Robert Davie were present as were a number of citizens: Jesse Alston, Michael Lilly, David Brown, Christine Edmunds, her son and Lee Roy West Jr. The Meeting was called to Order by Chairman Richard Hunter, roll call taken, and the minutes of the June 1, 2015 meeting were reviewed. On a motion by Kim Burrows and as second by Woody King the minutes were voted on and approved. There were several Certificates of Appropriateness to be acted upon.

Jesse Alston was sworn in and described his proposed COA, removing two trees from his property at 202 Halifax Street, a sweet gum and a cedar. Richard Hunter asked if the trees could be trimmed instead of removed. Mr. Alston indicated that they needed to be removed. After brief discussion a motion to approve the COA was made by Woody King and seconded by Joan Arbuthnot. The motion carried by a unanimous vote.

Christine Edmunds was sworn in and described her proposed COA, replacing wooden windows with modern vinyl windows on the back of her house. Storm windows will be removed permanently. The replacement windows will be the similar in design to the current windows. After various questions and discussion by the commission a motion to approve the COA was made by Kim Burrows and second by Marsha West with the condition that only windows in the rear of the house be replaced with similar panes and design as the current windows. The motion was approved by a unanimous vote.

Lee Roy West Jr. was sworn in and described his proposed COA, construction two new houses on his lot on Wilcox Street. Much discussion was given to the proposed materials, vinyl siding and a metal roof. Mr. West was asked to investigate the cost of natural materials more in keeping with the surrounding neighborhood and the historic guidelines. It was noted that Mr. West must also seek a variance from the zoning board for this project. After much discussion and questions and answers, a motion to approve construction of two houses, but reserving the right to approve the materials at a later meeting, was made by Woody King and seconded by Joan Arbuthnot. The motion was approved by a unanimous vote.

Michael Lilly was sworn in and described his proposed COA, reconstruction of a log cabin on a vacant lot on Hall Street. Additional images of the structure were shown and the location and visibility discussed. After brief discussion a motion to approve the COA was made by Joan Arbuthnot and seconded by Woody King. The motion carried by a unanimous vote.

It was noted that not enough information was provided to assess the COA for 311 Warren Street.

There being no other business the meeting adjourned at 7:00 PM. Respectfully submitted this the 27<sup>th</sup> day of July 2015.

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Robert F. Davie Jr.